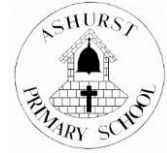




ASHURST CE AIDED PRIMARY SCHOOL



Aggressive Behaviour and Violence Report

Key information

Name and job title of person reporting the incident	
Date and time report was made	
Details of person subject to violent/ aggressive behaviour	
Related incidents (attach relevant report forms)	

Incident details

Date and time of incident	
Name(s) of people causing violence or showing aggression	
Role of person causing violence or showing aggression (e.g. pupil, visitor, parent, contractor, volunteer)	
Full description of the incident including: Causes and lead up to the incident Location All known persons involved Injuries Use of offensive weapons (including a description) Medical treatment required Presence of emergency services Who assisted the affected person	
Names, roles and address (if non-employee) of witnesses *Attach statements obtained from witnesses to this form	
Staff or pupil absences caused by incident, and length of absence (if known)	

Response details

Initial actions taken by school	
Follow up actions taken by school	
Has a risk assessment been carried out? If so, list conclusions and suggested actions	
Have outside services (e.g. police, family services, child protection services) been informed? If yes, provide details	
Has this incident resulted in any member of staff being absent from work for more than 7 days? If yes, state who and for how long	
RIDDOR Reportable? Yes/ No Followed up by Chair of Governors/ HT on (date):	