ASHURST C E (AIDED) PRIMARY SCHOOL

ADMISSION

SUPPLEMENTARY INFORMATION

2017

FULL NAME OF CHILD: ……

DATE OF BIRTH: ……

ASHURST CE (AIDED) PRIMARY SCHOOL
ASHURST, STEYNING, WEST SUSSEX, BN44 3AY
Telephone: 01403-710426
E-mail:office@ashurstcofe-pri.w-sussex.sch.uk
Headteacher: Mrs J Williams BEd (Hons)

Dear Parents
Thank you very much for your interest in a place at Ashurst CE Aided Primary School.
Please apply to the LA for a formal Admissions Form if you wish to proceed with a placement for your child.
In the meantime, should you require any further information regarding the school, please do not hesitate to contact me.

Yours sincerely
Mrs Janet Williams
Headteacher

Admission Arrangements:

Ashurst is a small village Church of England (Aided) Primary School for pupils aged 4 - 11 years.

As an Aided school, admissions are decided by the Governing Body in accordance with arrangements made with West Sussex County Council (LEA).

Parents seeking a placement for their child at Ashurst CE Aided Primary School must apply to the LEA for a formal Application Form and to the school for a Supplementary Information Form.

The last date for completed Application Forms to be submitted to the LEA is 15th January 2017.
The last date for completed Supplementary Information Forms to be returned to the school is 15th January 2017.

The Admissions Panel of the school's Governing Body meets in the Spring Term to consider all pupils formally registered by the LEA for entry the following academic year, and to decide on the allocation of places in accordance with the criteria for admission stated in the school's Admission Policy.

Parents of all pupils formally registered as seeking a place at Ashurst CE Aided Primary School, are notified by the LEA on/after 18th April 2017 of the outcome of the Governors' Meeting (*date to be confirmed).*

The school year consists of three terms: the Autumn Term which begins in September, the Spring Term which begins in January and the Summer Term which begins in April. Full-time educational provision in school normally begins at the start of the term of the pupil's 5th birthday.

Pupils offered a place at Ashurst Primary for the following academic year, are given a choice of starting school in a part-time capacity before the term of their 5th birthday. They are offered the choice of starting in a part-time capacity in September or January.

Prior to starting school, children are invited to meet their teacher and join in general activities for one morning during the half term before their enrolment.

ASHURST CE AIDED PRIMARY SCHOOL
GOVERNORS' ADMISSIONS POLICY

In their Admissions Policy, the Governors have laid down the criteria by which applications for admissions to the school are considered, in the event of oversubscription:

The criterion order is as follows:-

1 A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

2 Children of parents who reside within the West Sussex County Council boundaries of Ashurst and whose parents are regular* worshippers of St James Church, Ashurst.

3 Children who will have a brother or sister in the school at the time of admission and who reside within the West Sussex County Council boundaries of Ashurst.

4 Children of parents who reside within the West Sussex County Council boundaries of Ashurst.

5 Children who will have a brother or sister in the school at the time of admission and whose parents are regular* worshippers at St James Church, Ashurst.

6 Children who will have a brother or sister in the school at the time of admission.

7 Children of parents who do not reside within the West Sussex County Council boundaries of Ashurst and who regularly* worship at St James Church, Ashurst.

8 Other children.

NOTE:
The school's admissions limit for each year group is eight.
When deciding between applicants who have equal entitlement under the above criteria, priority will be given to those children who live nearest to the school according to West Sussex County Council boundaries.

* Regular is defined as attendance at a Sunday service once a month where possible, **over a period of one year prior to formal application**. In the event of parents taking up residence in Ashurst Parish within the one year qualifying period, the Governors will accept a reference from the Parish Priest where the parents were formerly resident.

~ Reference to parents includes:
legal guardians
either or both parents
a sole parent

There is a 'Right to Appeal'. For more information please contact the school.

CONFIDENTIAL

APPLICATION FOR ADMISSION TO ASHURST CE (AIDED) SCHOOL

Names & Address of * Parent/s; Guardian/s; Person(s) having actual custody:

Post Code:

Telephone Number:

Names of brothers/sisters:

Date of Birth of brothers/sisters:

Please state which criterion and number you are applying under, according to the Admissions Policy, and supply any necessary supporting papers eg clergy reference (please see attached):

Signature of *Parent(s)/Guardians/Person(s) having actual custody:

Date:

Applications to be in by 15th January 2017.

The LEA will inform parents of the Governors' allocation of places on/after 18th April 2017.

Please note that for all of the above criteria, the postal address of the child will be that of the parent or parents with whom he resides.

***** Please delete where applicable.